

**Derwenthorpe Residents' Association**  
**Core Team Meeting**  
**Wednesday 20<sup>th</sup> March 2019**

**1. Attendance & Apologies**

Attending: Ian Eiloart, Gerry Mountfort, Sheri Kinbrum, Dave Munley  
David Casswell and Sam Borman

**2. Review and approval of Minutes covering CTM of 20<sup>th</sup> February 2019**

- 2.1. Action to investigate 'internet outages' ongoing with Ian E
- 2.2. Action to facilitate basic CAN financial functions ongoing with Sherri and David

**1. Treasurer's Report**

Gerry M provided the following overview of the DRA financial position. A more detailed account was published in Dropbox and also circulated to the members by email.

Closing Balance	1634.01
Ring-fenced Community Pot Balance	4150.85
Ring-fenced CAN Balance	210.00
Ring-fenced Lotson Balance	1550.15
Closing Balance (to reconcile account)	7545.01

With regard to the JRHT stipend, Gerry reported that despite earlier comments to the contrary, JRHT paid the full stipend amounting to £880.00, based on £2.00 X 440 properties.

**2. Ownership of the Community Pot application process**

Following a brief discussion the meeting accepted that the Treasurer was the best position to take ownership of the CP process, currently held by Gerry M

**3. Ownership of this year's AGM election process**

Following an extended discussion David C agreed to take ownership of the process, the timeline of which is given below, also available in Dropbox:

Wednesday 3rd April	Print calling notice.
Wednesday 10th April	Deliver calling notice.
Wednesday 1st May	Closing date for receiving applications for the Core Team, DGG and resolutions from residents.
Wednesday 8th May	Write, print and deliver agenda, list of names of applicants for the Core Team, and the DGG, and their election statements.
Sunday 26th May	Polling station open.
Wednesday 29th May	AGM

The 'election process' document which covers both DRA Core Team and DGG positions can be referenced in Dropbox. It was also accepted that precise nature of the election process will be determined by the number of candidates who come forward.

In the event that sufficient candidates are forthcoming the election costs will be shared between DRA and JRHT. If however insufficient candidates present, then the election costs will be covered just by the group needing to eliminate candidates. The Core Team has 10 electable positions and the DGG has 5 electable positions from the Derwenthorpe resident community.

#### **4. Review and update of actions from previous meetings**

##### **4.1. Liaison Meeting of 14<sup>th</sup> March 27, 2019**

- Issue log: Dave relayed some of the discussion from the meeting, in particular JL's comments regarding a previous version of a log and the reason for it stopping. Dave outlined his vision for a basic time base graphic and accepted an action to circulate to the CT when available.
- For all other issues refer to the meeting record in Drobox.

#### **5. Planning for the next ARM**

##### **5.1. ARM theme:**

Following a discussion it was agreed that the theme for the meeting should focus on the 'role and function of the DRA CT', its 'wins/losses' and how it will differ from the DGG. To help foster a more inclusive atmosphere to encourage discussion, David proposed a circular seating arrangement.

##### **5.2. ARM agenda for 27<sup>th</sup> March: Ian E offered to print some copies and forward the agenda to Joanne L**

##### **5.3. ARM Agenda**

- Welcome
- Apologies
- Minutes of last meeting
- Finance (Gerry)
- Phase5 (Ian E)
- DGG update (Ian C or Nicky)
- Core team -election-wins-etc.-future-discussion
- AOB
- Do NM

#### **6. Any other business**

##### **6.1. Ian E outlined the outcome of a Ph5 meeting called by Andrew Black of JRHT where representatives from the JRHT, CYC, DRA CT, Derwenthorpe Residents community and the adjacent communities discussed Ph5.**

- A more robust traffic management plan will be put in place
- JRHT will be the developer
- DWH will not be the builder
- CYC deferred the planning approval until June 2019 approx.

6.2. Sherri K stated she was happy continue monitoring the Fast Mail account on the proviso that the monitoring schedule was at her discretion. This was accepted by the meeting.

**7. Date of next meeting:** 17<sup>th</sup> April